

Harringworth Parish Council Risk Management and Assessment Policy

1. Harringworth Parish Council engage in very few activities that require a risk assessment. The following risks have been identified together with a risk mitigation strategy.

Activity	Risk	Mitigation
Footpath Maintenance & Erection of Street Poppies	Use of Mechanical Machinery	Appropriate protective clothing to be used. Only correctly trained operatives employed.
	Ladders Working at Height	Base of ladder to be secure on firm ground and supported by third party. No ladder work carried out above 8ft.
	Overhead wires and cables	When using ladders, long handled lopping tools or forklifts/people cages. Operatives to be made aware of dangers.
	Powered Hand Tools	Both operatives and attendees working within “felling area” to be clear at all times of each other’s position. Safe practice brief prior to commencement of work.
	Third Party activity	Public access to be strictly controlled whilst activity takes place. Public Liability Insurance.
Setting up Village Hall for meeting	Injury whilst setting up tables and chairs	People told to be careful of trapping a finger. Training and Public Liability Insurance
Inspection of Headstones	Injury from collapsing headstone	Inspection to be carried out by 2 persons. Headstones not to be lowered without sufficient people and area of fall to be clear of limbs etc. Public Liability Insurance
Use of Parish Council Notice Board	Injury from broken glass or finger entrapment.	Cabinet only to be opened with correct tool. Care taken when closing doors to ensure glass not broken.

Dated 14th May 2026