

Harringworth Parish Council

Notice of Parish Council Annual Meeting To All Councillors

You are hereby summoned to the Annual General Meeting of the above Council on 14th May 2026 to be held in the Village Hall at 7:30pm.

AGENDA

1. Election of Chair. Sign Declaration of Acceptance of Office.
2. Open session for questions by Parishioners.
3. Apologies for absence.
4. Election of Vice Chair.
5. Appointment of Officers:
Member Responsible for Finance
Internal Auditor
Footpaths Officer
IT Officer
Parish Clerk, Responsible Finance Officer and Burials Officer
6. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
7. To consider any dispensation requests and to grant such dispensations as the Clerk may consider necessary.
8. To resolve that the minutes of the meeting of the Parish Council held on 12th March 2026 be signed as an accurate record.
9. Matters Arising:
 - a. Keep of the Grass signage update
 - b. Water trough progress
 - c. Speedwatch update
 - d. Cluster Meeting feedback
10. Annual Review of Documents and Procedures
 - a. To review and approve:
 - i. Standing Orders
 - ii. Financial Regulations
 - iii. Data Protection Policy
 - iv. Financial Risk Register
 - v. Risk Management & Assessment Policy Register

- b. Receive the Annual Accounts. Acknowledge and approve the AGAR 25/26
 - c. To confirm arrangements for insurance cover
 - d. To appoint the auditor for FY2026/27
11. Routine Financial Matters
- a. To review payments received:
 - NNC Precept Payment £7374.00
 - Burial Plot £240.00
 - b. To review pre-approved payments:
 - Clerk's Pay £291.65 & HMRC £73.00
 - Parish Online Subs £60.00
 - Bank Service Charge £7.00
 - Village Hall Hire Sept-Mar £100.00
 - T.P. Jones Payroll Service £80.52
 - UK Treework Ltd £2520.00
 - Yu Energy £39.48
 - Defib pads £141.60
 - c. To Approve Payments
 - d. To review reconciliation sheet
12. Correspondence
13. Highway Matters
14. Churchyard & Burial Ground Matters
15. Planning Matters
16. Determining the time and date for the next 12 months of ordinary meetings including the next annual meeting

Clerk to Harringworth Parish Council
6th May 2026

