

Harringworth Village Hall

Annual General Meeting

Thursday 29 May 2025 at 7.30pm

The AGM formed a part of the Annual Parish Open Meeting

In Attendance:

Fraser Stephen-Smith (Chair), Philippa Gasson (Secretary), Neil Rogers (Treasurer), Chris Merriman, Tom Evans, Simon McLean (Chair of Harringworth Parish Council), Andrew White, Joey Dove (Clerk of Harringworth Parish Council and 40 residents of Harringworth and Shotley.

Apologies: Julian O'Neill, Harry Boon

1. Welcome

The Chairman welcomed everyone to the 2025 AGM. The Agenda and Minutes of the 2024 meeting had been circulated ahead of the meeting.

2. Approval of Minutes of Previous AGM – the minutes were approved.

3. Matters Arising from the Minutes – there were no matters arising.

4. Chair's Report

Thanks:

- Sandie Gordon (Bookings and Coordination)
- Trustees
- Jonathan Sandy and Gavin Gordon (Heating and Extractor Fans)
- Quiz Team & Pop-Up Pub Volunteers

Achievements:

- Damp: Identifying Cause and Remediating
- Heating
- Extractor Fans
- Damp Investigations: Underfloor, Walls
- Drainage

Summarised 5 Year Financial Positions:

	Op. Income	Op. Exp.	Op. Deficit	Capital Exp.	Total Assets	Comments
2020	£1,000	£4,400	-£3,400	~£5,000	£18,900	Toilet renovations
2021	£3,300	£5,400	-£2,100	£400	£34,100	Local Authority Donations
2022	£2,300	£7,200	-£4,900	£1,300	£30,800	Roof/Fittings/Repairs
2023	£4,400	£5,000	-£600	£5,100	£25,100	Flat Roof/Community Support/Lighting
2024	£4,500	£6,000	-£1,500	£9,100	£14,500	Heating/Floor- Damp/Extractor Fans- Damp
2025 (to date)	TBC	TBC	TBC	-£3,100	£11,400	Drainage- Damp/Canopies & Castors

Mitigation for Annual Deficit

- Historically accessed fundraising via the appeals committee, and we will do that in the future (collaborative fundraising)
- Recently ran down large amount of reserves, to avoid requests to the appeals committee
- New income origination
- Maintain reserve of approximately 12 months' x operating expenditure

New Income Origination

- Volatile deficits – targeting £1,500 additional annual income
- Harringworth Hub: £10 per month per household (12 additional households)
- Long term parking offer

Improvements – Following Remediation of Damp

- Wall panelling and painting – via Appeals Fund
- Redecoration
- Premises Licence – collaboration with Appeals Committee
- Trustees – increase by 1 and refresh energy

5. **Treasurers' Report** (Table of accounts attached with the Minutes)

Accounts summary year end 31 December 2024

- The summary includes years 2021 - 2023 for reference & comparison
- The 2024 operational deficit: £704
- Total income: £5,356
- Operational costs: £6,060
- VH has run at operational deficit for many years. To mitigate this: i
 - Income only comes from the hire of the hall
 - Village Hall event funds raised go to the Appeals Fund
 - VH used to make an Appeal for fund annually
 - Zero requested in 2024 due to reserves which have been since reduced
- Reserves (end of 2024): £15,358
 - End of 2023: £25,194
 - Reduction £9,836:
 - New heating installed & wooden floor repair
- As 2024 proposal to maintain c. £5K in reserve
- 2025: £3,100 on internal/external works & repairs. Continuing internal refurbishment
- HSBC bank accounts today - total: £11,363
 - Charitable: £1,144.28
 - BMM: £10,219.07

6. **Appointment of Trustees** – the Trustees Chris Merriman, Fraser Stephen-Smith, Julian O'Neill, Neil Rogers, Tom Evans and Philippa Gasson were appointed as Trustees, proposed by Rosie McCrone and seconded by Alan Wordie.

7. **AOB**

Meeting Close

Accounts summary year ending 31 December 2024						
Profit and Loss						
	Income	Type (of expense)	2024	2023	2022	2021
	Sales and Lettings	N/A	4,916.10	3,988.50	2,250.18	2,930.50
	Other Income	N/A	55.00	0.00	0.00	360.00
	Bank Interest	N/A	384.11	391.60	50.63	2.63
	LA Grants	N/A	0.00	0.00	0.00	17,667.21
	Total Income		5,355.21	4,380.10	5,300.81	20,960.34
	Expenses					
	Water rates	Operational	(192.79)	0.00	0.00	(641.21)
	Electricity	Operational	(2,306.39)	(1,957.29)	(1,562.53)	(422.92)
	Internet	Operational	(292.26)	(332.12)	(259.50)	(86.99)
	Insurances	Operational	(1,034.08)	(1,003.58)	(938.32)	(867.08)
	Equipment repairs, renewals &	Operational	(431.16)	0.00	(2,122.58)	(859.02)
	Building repairs & renewals	Operational	0.00	0	0	0
	Bank Charges	Operational	(75.18)	(76.21)	(71.06)	0.00
	Cleaning (Hall & Windows)	Operational	(887.58)	(718.75)	(577.50)	(600.00)
	General Expenses	Operational	0.00	(813.61)	(249.36)	(679.19)
	Consultancy and Professional	Operational	(792.65)	0.00	(250.00)	0.00
	Subscriptions	Operational	(48.00)	(134.28)	(93.94)	(40.00)
	Cost of sales - goods	Operational	0.00	0	(948.09)	0.00
	Other direct expenses	Operational	0.00	0	(21.00)	(1,221.43)
	Office equipment	Operational	0.00	0	(79.99)	0.00
	Community Support	Non Standard/Reserves	0.00	(699.88)	(640.00)	0.00
	Fixtures and Fittings	Non Standard/Reserves	0.00	0.00	(199.96)	(415.20)
	Roof	Non Standard/Reserves	0.00	(3,540.00)	(420.00)	0.00
	Major Repairs/Improvements	Non Standard/Reserves	(9,131.13)	(857.39)	0.00	0.00
	Total Expenditure		(15,191.22)	(10,133.11)	(8,433.83)	(5,833.04)
	Operational costs		(6,060.09)	(5,035.84)	(7,173.87)	(5,417.84)
	Non Standard/Reserves costs		(9,131.13)	(5,097.27)	(1,259.96)	(415.20)
	Total Income		5,355.21	4,380.10	5,300.81	20,960.34
	Total Expenditure		(15,191.22)	(10,133.11)	(8,433.83)	(5,833.04)
	Cash Surplus (Deficit) for year		(9,836.01)	(5,753.01)	(3,133.02)	15,127.30
						(5,833.04)
Balance Sheet						
		2024	Opening	Period	Closing	
	Assets					
	Bank account Charitable		1,222.73	(498.79)	723.94	
	Debtors: Charitable a/c invoices (260, 265, 268 & 270) paid post 31 Dec.			886.00	886.00	
	Bank account BMM		23,970.54	(10,246.02)	13,724.52	
	Petty Cash		0	23.8	23.8	
	Total Assets		25,193.27	(9,835.01)	15,358.26	