**Harringworth Parish Council**

**Notice of Parish Council Annual Meeting**

**To All Councillors**

You are hereby summoned to the Annual General Meeting of the above Council on 15th May 2025 to be held in the Village Hall at 7:30pm.

**AGENDA**

1. Election of Chair. Sign Declaration of Acceptance of Office.
2. Open session for questions by Parishioners.
3. Apologies for absence.
4. Cllrs to sign declaration of interests and sign Declaration of Acceptance of Office.
5. Election of Vice Chair.
6. Appointment of Officers:

Member Responsible for Finance

Internal Auditor

Footpaths Officer

IT Officer

Parish Clerk, Responsible Finance Officer and Burials Officer

1. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
2. To consider any dispensation requests and to grant such dispensations as the Clerk may consider necessary.
3. To resolve that the minutes of the meeting of the Parish Council held on 13th March 2025 be signed as an accurate record.
4. Matters Arising:
   1. Footpath review
   2. Cost of registration of burial ground on to Land Registry
   3. Water Trough
   4. White Swann. Response from planners/complaint
   5. Waste Collection
5. Annual Review of Documents and Procedures
   1. To review and approve:
      1. Standing Orders
      2. Financial regulations. Amendment pending from NCALC
      3. Data Protection Policy
      4. Financial Risk Register
      5. Risk Management & Assessment Policy Register
   2. Receive the Annual Accounts. Acknowledge and approve the AGAR 24/25
   3. To confirm arrangements for insurance cover
   4. To appoint the auditor for FY2025/26
6. Routine Financial Matters
   1. To review payments received : NNC Precept Payment £7090.00
   2. To review pre-approved payments: Clerk’s Pay £264.00 & HMRC £66.00

Parish Online Subs £60.00

Bank Service Charge £6.00

Yu Energy £40.14 & £8.06

Village Hall Hire Sept-Jan £75.00

Lamp for Peace for VE Day £15.79

Leics Gardens £441.00

* 1. To Approve Payments
  2. To review reconciliation sheet

1. Correspondence:
2. Highway Matters
3. Planning:
4. Parish Annual Open Meeting 29th May
5. Notices
6. Determining the time and date for the next 12 months of ordinary meetings including the next annual meeting

Clerk to Harringworth Parish Council

7th May 2025

Issues for Handover:

New Chair of PC to chair the Annual Parish Open Meeting 29th May

Print handbook for Cllrs with hard copies of documents

Maintenance of PC Website

Custodian/Maintenance of Defib

Delete email addresses of me, Louise and Shirley

Create email addresses for new councillors

Access to pCloud

Remove me and Michael from Unity Bank

Chair to attend next Wakerley Quarry Liaison Group meeting 11th June 25

On Monday, the Ministry of Housing, Communities and Local Government announced the **Section 137 expenditure limit** for parish and town councils in England for the 2025/26 financial year.  The new limit is **£11.10 per elector**, up from £10.81 in 2024/25.  Section 137 of the Local Government Act 1972 allows parish and town councils to incur expenditures for purposes that benefit their communities when no specific statutory power is available.

<https://forms.office.com/Pages/ResponsePage.aspx?id=-Q6c4geaAku5i3stinjXN_0XFNZMQntJmCbvQODGGAZUNFRaMDlZS1JNVDNOVjE3U1MzSVUyWEdXSC4u&wdLOR=c35A087BD-74AC-4C3C-9322-DFEC1300B5B6>

[Councillor Development Framework: Foundation | My Website](https://northantscalc.gov.uk/councillor-development-framework-foundation)