Harringworth Parish Council Risk Management and Assessment Policy

1. Harringworth Parish Council engage in very few activities that require a risk assessment. The following risks have been identified together with a risk mitigation strategy.

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| Activity | Risk | Mitigation |
| Footpath Maintenance & Erection of Street Poppies | Use of Mechanical Machinery | Appropriate protective clothing to be used. Only correctly trained operatives employed. |
| Ladders Working at Height | Base of ladder to be secure on firm ground and supported by third party. No ladder work carried out above 8ft. |
| Overhead wires and cables | When using ladders, long handled lopping tools or forklifts/people cages. Operatives to be made aware of dangers. |
| Powered Hand Tools | Both operatives and attendees working within “felling area” to be clear at all times of each other’s position. Safe practice brief prior to commencement of work. |
| Third Party activity | Public access to be strictly controlled whilst activity takes place. Public Liability Insurance. |
| Setting up Village Hall for meeting | Injury whist setting up tables and chairs | People told to be careful of trapping a finger. Training and Public Liability Insurance |
| Inspection of Headstones | Injury from collapsing headstone | Inspection to be carried out by 2 persons. Headstones not to be lowered without sufficient people and area of fall to be clear of limbs etc. Public Liability Insurance |
| Use of Parish Council Notice Board | Injury from broken glass or finger entrapment. | Cabinet only to opened with correct tool. Care taken when closing doors to ensure glass not broken. |

Dated 14th November 2024