

Minutes of the Harringworth Parish Council Annual Meeting held At 7.30 pm on May 12th 2022 in the Village Hall.

Present:

Cllr A White (Chair); Cllr S McLean (Deputy Chair); Cllr L Boon; Cllr K Dove; Cllr S Milton; J Patterson-Gordon (Clerk)

1358. Open Session for Parishioners.

Two parishioners attended, Mr I Saunders and Mr A Wordie who raised questions about the proposed installation of a flagpole. The Chair invited them to speak on the subject when it was discussed on the Agenda.

1359. Apologies for absence.

Apologies were received from Cllr F Walsh & Cllr M Wright

1360. Election of Chair and Vice Chair.

Cllr A White was re-elected Chair and Cllr S McLean was re-elected Vice-Chair.

1361. Appointment of Officers.

The following Cllrs were re-elected:

Member responsible for Finance	Cllr M Wright
Footpaths Officer	Cllr F Walsh
Parish Clerk, Responsible Finance Officer & Burials Officer	Joanna Patterson-Gordon

1362. Register of Interests

Register of Interest forms were distributed and duly completed by the Cllrs.

1363. Re-Affirm Code of Conduct

The Code of Conduct was distributed to Cllrs who then duly signed it, witnessed by the Clerk.

1364. To receive disclosures of personal and prejudicial interests from Cllrs on matters to be considered at the meeting.

Cllr L Boon declared an interest in the Quarry situation as its most immediate neighbour.
Cllr S Milton declared an interest as a neighbour to Lime Grange Barns.

All Councillors declared an interest as homeowners and residents of Harringworth.

1365. To consider any dispensation requests and to grant such dispensations as the Chair may consider necessary.

The Chair granted dispensation to the parties concerned.

1366. Annual Review of Documents & Procedures.

- a) The following documents and procedures were reviewed and approved
 - i. Revised Standing Orders: some minor changes were proposed by Cllr McLean and accepted by all Cllrs
 - ii. Council's Financial Regulations
 - iii. Council's Complaints Procedures
 - iv. Council's Policy for dealing with the Press/Media
- b) Review of Annual Accounts and set the Provisions for 2022/23
The Receipt and Payments Account including the monthly reconciliation (Annex A) and the Provisional Annual Accounts Position (Annex B) were reviewed by Cllr Dove using the updated reconciliation sheet submitted by the Clerk. The accounts were accepted as provisional pending review by Cllr Wright and the auditor.

The Financial Report for FY2021/22 (Annex C) was presented by the Chair and was agreed. The following financial provisions were approved by the Council:
 - i. Provision for the Burial Ground extension increased by £339 to £5272
 - ii. Provision for Election Expenses maintained at £1500
 - iii. Provision for General Funds to increase by £563 to £8039
 - iv. The Budget Forecast (Annex D).
- c) The Clerk informed the meeting that Zurich had increased the insurance premium by £3.23 to £356.53. This was accepted by the Cllrs.
- d) Mr B Waterman was appointed Auditor for 2022/23 (subject to his agreement)

1367. To resolve that the Minutes of the meeting of the Parish Council held on March 10th 2022 be signed as an accurate record.

The minutes were accepted as accurate and signed by the Chair.

1368. Matters arising.

- a) Shotley Ditch

There was no further update on this from NNC

b) Footpath Markers

Cllr F Walsh was still waiting to hear from Highways about these

1369. Routine Financial Matters:

- a. Review of payments received:** AMP Grant £218.72
Contribution from PCC for burial ground path repairs £300
Contribution from Appeals for litter pick equipment £200

b. To review pre-approved payments:

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| i. Drax Energy Solutions | £18.39 |
| ii. Bank Charges | £22.00 |

c. The following payments were approved:

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| i. Unpaid cheque fee (Unity Bank) | £6.00 |
| ii. Payroll services | £61.00 |
| iii. Hire of Village Hall | £75.00 |
| iv. Replacement defibrillator pads | £95.00 |
| v. Hedging plants for Jubilee Green | £359.52 |
| vi. Refurbishment of bench at top of Percy's Path | £80.00 |

It was noted by the Chair that due to the goodwill of Mr P Moody and Cllr K Dove, who gave up their time and supplied the digger free of charge, the new platform for the planter on Jubilee Green had been carried out within the £150 budget agreed to be funded by the Appeals Committee with no extra funds needing to be committed.

The Clerk confirmed that a new bank account has now been set up for the Parish Council with Unity Trust Bank plc which replaces the HSBC current account. The Business Money Manager (Savings account) account is still with HSBC and because this no longer attracts interest it was agreed that the balance of this account would be transferred to the new Unity Trust bank account. The Clerk would then look into alternative interest-bearing accounts for the Council's reserves.

1370. Policing Matters: Cllr L Boon mentioned her concern about cars and lads hanging around in the gateway at the bottom of the Glebe Barn driveway, in particular the danger caused by them playing football in the road. It was agreed that she would contact the PCSO next time this happened. Cllr K Dove offered to rope off the gateway as a deterrent.

1371. Highway Matters:

- a) **20 is Plenty Stickers:** the proposal had proved very popular with parishioners at the Open Meeting where it was suggested that they be put on the rubbish bins. It was

agreed that 100 would be ordered at a cost of £90. Cllr S McLean agreed to distribute them – initially 1 per household pending review of their popularity.

- b) **Speeding on Seaton Road:** This was causing considerable concern, particularly amongst residents of Seaton Road, two of whom attended the meeting. The main issues were the narrowing of the road and the poor visibility due to the bend. Mr Saunders said he would prefer to have some gentle speed bumps installed but it was felt that this would not get universal approval from residents due to increased noise. It was agreed that the Council would go back to Sarah Barnwell (NNC Highways contact) to press for the introduction of a 20mph speed limit on this section of road and improved signage. In the meantime, it was hoped that the “20 is Plenty” stickers might encourage drivers to slow down.
- c) A resident had requested the removal/relocation of the litter bin currently sited outside The Old Bakehouse. It was unanimously agreed that it was unpleasant to have a litter bin which was also used for dog waste right underneath the window of someone’s home. Various suggestions were made for alternative sites, including the Village Hall carpark and by the BT green cabinet opposite the pub. Following a vote, it was agreed that the bin should be moved. It was further agreed that options for an alternative site should be explored following the meeting.

1372: Flagpole Update

Following discussion at the Parish Annual Open Meeting a significant majority of the residents on Seaton Road had expressed their objection to the sighting of a flagpole on the Green in front of the Church Gates, or inside the Church wall. The Council reluctantly agreed to shelve the idea of installing a flagpole in the village at the present time as it did not wish, what was intended as a symbol of national unity and pride, to cause a divide within the village. The residents who attended the meeting thanked the Chair for his consideration.

1373. Planning

- NE/22/00460/LBC Installation of solar panels, garage door and an air conditioning unit at Lime Grange Barns, Wakerley Road.
Some concern was expressed about the noise from the air conditioning unit but as this would be closest to the resident applying for permission it was assumed this would be minimal. The Council agreed to respond to the planning application with no objection.

1374. Date of Next Meetings

The next meeting of the Parish Council will take place on Thursday July 14th at 7.30pm in the Village Hall.

Times and dates of the next 12 months' meetings and the next annual meeting are as follows:

July 14th 2022
September 8th 2022
November 10th 2022
January 12th 2023
March 9th 2023
May 11th 2023 (Annual Meeting)

There being no further business the meeting closed at 9.20 pm.