

## **Minutes of the Harringworth Parish Council Meeting held at 7:30 pm on 8<sup>th</sup> July 2021 in the Village Hall.**

Present:

Cllr A White (Chairman); Cllr S McLean (Deputy Chairman); Cllr L Boon; Cllr K Dove (Finance); Cllr F Walsh:); Cllr S Milton; Cllr M Wright: H Maxfield (Clerk)

### **1276 Open session for Parishioners.**

No questions raised.

### **1277 Apologies for absence.**

No absences.

### **1278 To receive disclosures of personal and prejudicial interests from Cllrs on matters to be considered at the meeting.**

Cllr Dove stated that he had a personal interest in the proposed appointment of the new Clerk.

### **1279 To consider any dispensation requests and to grant such dispensations as the Chairman may consider necessary.**

None were necessary.

### **1280 To resolve that the minutes of the meeting of the Parish Council held on 20<sup>th</sup> May 2021 be signed as a correct record.**

The minutes were agreed to be a true record of the meeting and were signed by the Chairman.

### **1281 Matters Arising.**

- a. Burial ground improvements. The Clerk was still awaiting quotes.
- b. Village playground. Discussions with the landowner continue as to how the project might progress.
- c. Viaduct. Network Rail have confirmed that there are no major works planned for the viaduct other than routine or emergency maintenance.
- d. Drains. The drains clearing vehicle had been active in the Village earlier in the week, however it was noted that the drains on hills into the Village had not been cleared. The Clerk was asked to contact Highways about this matter.
- e. Bollards on Seaton Road. The Clerk had been informed by Highways that the bollards were due to be inspected and replaced as necessary.

### **1282 Re-affirm Code of Conduct**

The councillors completed the forms in the presence of the Clerk.

### **1283 Review of Annual Audited Accounts 2021 and AGAR**

The audited accounts were reviewed and agreed as an accurate record. The audited accounts corrected a minor error that was in the Financial Report presented at the May council meeting. The following sections of the Annual Guidance and Accountability Return 2020/21 were then agreed by the Councillors and duly signed and dated by the Chairman and Clerk.

All these documents are at (Annex A).

- a. Certificate of exemption
- b. Annual Governance Statement 2020/21
- c. Accounting statements 2020/21

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A D White  
Chairman

**1284 Routine financial matters.**

- a. Review of Payments received:
  - i. None
- b. Pre-approved contracts for noting:
  - i. Haven Power 

April	£19.61
May	£20.34
  - ii. Clerk's salary 

	£216
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  - iii. HMRC 

	£54
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The Clerk explained that an invoice for £300 had just been received from UK tree work for the second stage of the Churchyard tree maintenance. As this had been previously approved the payment was agreed.

- c. Payments for Approval: None

Cllr Dove summarised the reconciliation sheet and our budgetary position which showed that spending was in line with forecast. The reconciliation sheet was approved by members. (Annex B)

**1285 Policing Matters.**

None reported.

**1286 Highway Matters**

- a. Grass verges – Highways had informed the Clerk that the verges outside the village were cut three times a year. Councillors expressed concern about the height and thickness of the roadside verges and believed the verges had not been cut even once this year. It was agreed that this was a road safety issue and that the Clerk should ask Highways to carry out a cut as soon as possible.
- b. Concern was expressed about the height of the hedge along Seaton Road by the viaduct. The Clerk was asked to investigate the arrangements that had been agreed with the landowner following the last cut in 2017 and endeavour to agree with the landowner the arrangements for a cut this year. It was noted however that hedge trimming would now have to wait for the end of the bird nesting season in September.
- c. The Clerk was asked to liaise with Rutland Council to request a strim of the long grass around the Bridges which hides the Brickwork.

**1287 Planning.**

- a. NE/21/00920/LBC Limes Farm House - No objections or comments were made.
- b. NE/21/01009/FUL Maple Cottage Gretton Road – No objections or comments were made.

**1288 Open parish Meeting**

As advertised the open parish meeting would take place on 22<sup>nd</sup> July and would incorporate the annual meetings of both the Appeals and Village Hall committees.

**1289 Appointment of New Parish Clerk**

- a. The chairman reported that Joey Patterson-Gordon kindly offered to take on the Clerk's role for the Parish Council. It was agreed unanimously that she be appointed from 1<sup>st</sup> August 2021. It was further agreed that the Clerk would be:

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- i. paid at salary point SCP 14 within the LC1 range in scale 7-12 as set out in the E01-20 2020/21 National Joint Council for Local Government Services agreement.
  - ii. contracted for a nominal 110 hrs/year.
- b. To avoid any possible conflict of interest Cllr Dove then resigned as Member Responsible for Finance with immediate effect. Cllr Wright was appointed as the new Member Responsible for finance.
- c. The Chairman expressed both his, and all the councillors, thanks to the Clerk for his help and assistance over the past two years. He stated that much of the work carried out by the Clerk is often unseen and unrecognised and he wanted to formally record the gratitude of the Parish Council for all of Mr Maxfield's work.

**1290 Time and Dates of next meeting.**

2<sup>nd</sup> September 2021 at 7:30pm in the Village Hall

The meeting closed at 8:37pm

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