

## HARRINGWORTH PARISH COUNCIL

Minutes of the meeting held on Thursday 9<sup>th</sup> May 2019 in Harringworth Village Hall  
Meeting commenced at 20:25

Present;

Cllr A White (Chairman)

Cllr S McLean (Deputy Chairman)

Cllr S Chambers

Cllr L Boon

Cllr K Dove

Cllr G Dolman

Cllr S Milton

B Chambers (Clerk)

### 1089. Apologies for absence

There were no apologies for absence

### 1090. Declaration of Interest

Cllr Chambers for item 7 b I Clerks Pay and 10c Clerk vacancy

### 1091. Dispensation Request

No dispensation requests were required for items on the agenda.

### 1092. Policing Matters

Policing matters had been covered by the PCSO representative at the Open meeting earlier in the evening.

### 1093. Minutes of meetings held on 14<sup>th</sup> March 2019

The Councillors present confirmed the minutes of the meeting held in January and they were signed as a true record by Cllr White

### 1094. Matters arising (not covered elsewhere)

The Clerk had written to two landowners requesting vegetation overhanging footpaths in the village be cut back and in both cases the work had been carried out. A member of the public had raised at the Open meeting earlier in the evening the need for further work to be carried out to remove restrictions to footpaths. The Clerk is to write to householders where vegetation is adjacent to the footpath, explaining what the requirement is and asking for further work to be undertaken. The Clerk is to write to the highways agency and ask for the footpath on Wakerley Road to be sided out to restore the full width of the pavement.

### 1095. Finance

#### a. Payments Received –

- Precept payment (1 of 2) £ 3,090.00
- Burial fee (E Stiff) £ 65.00

#### b. Payments for approval

- Clerks Pay (April & May) £ 144.00\*
- Clerks PAYE (April & May) £ 36.00\*
- Parish online annual fee £ 60.00
- TP Jones payroll services £ 73.20
- Zurich Insurance £ 347.14
- Harringworth village hall rent £ 100.00+
- SLCC subscription £ 59.00&

c. Pre-Approved Contracts for noting

• Haven Power Bill (IN1103562091)	£	17.86
• Haven Power Bill (IN1103562146)	£	00.47
• Haven Power Bill (IN1103627590)	£	19.87
• Haven Power Bill (IN1103627594)	£	00.47
• Leicestershire Gardens 19/045 (grass contract)	£	160.00
• PWLB Loan (street lights)	£	299.96

The councillors approved all payments with the exception of;

\* Clerks pay and PAYE paperwork had not been received from T P Jones

+ The village hall rent had been approved at the March meeting

& The SLCC subscription had risen to £63.00

d. Reconciliation review

The MRF had reviewed the reconciliation and signed a copy of the spread-sheet

**1096. Highway matters.**

a. Laxton Road encroachment

The landowner had been approached by the Highways Authority representative Kierwsp and had arranged to have the field ploughed and verge reinstated. The landowner had subsequently planted a further crop down to the road edge. The Clerk reported the further action to the Highways Agency who have arranged to take photographs for evidence in week commencing 6<sup>th</sup> May and will then issue the enforcement notices for corrective action.

Recent footpath reinstatement work outside “Weathertrees” on Gretton Road is unsatisfactory, the Clerk is to make a report on Street doctor.

**1097. Planning**

- a. 19/00204/FUL – Shotley Cottage garden studio (ENDC approved)
- b. 19/00318/LBC – Heating & cooling system, Welland Barn, Wakerley Road (with ENDC)
- c. 19/00409/FUL – replacement hangar at Spanhoe airfield (with ENDC)
- d. 19/00630/FUL – insertion of roof lights The Barns Gretton Road (no objections)
- e. 19/00804/TCA – tree works at Maystone House, Gretton Road (no objections)
- f. Planning enforcement issues.

The Clerk has submitted a response on behalf of the Parish Council to the planning inspectorate regarding appeal APP/G2815/X/18/3197172 that relates to the refusal of an application for lawful development certificate at 42, Gretton Road. The planning inspectorate has determined to reject the appeal.

**1098. Administration**

a. GDPR update. – The Clerk reported that the SSL (Security socket layer) certificate for the village web site has now been put in place. An invoice is waited for the 1/3<sup>rd</sup> share of costs by the Parish Council.

b. Mark Branston Memorial Design

The Parish Council had received a proposed design for a memorial stone in the new burial ground. The Parish Clerk and Chairman are to meet on site to discuss the proposed design.

c. Parish Councillor vacancy

The Clerk reported receipt of a letter of resignation from Cllr Sarah Chambers to take effect from the close of the meeting. The Clerk will report the vacancy to the Electoral Registration team to initiate the process to elect a replacement Councillor.

**1099. Correspondence**

A letter had been received from the Pensions Regulator requesting a re-enrolment date for staff. The date has been set for 31 October 2019 to enable the new Clerk to decide on this matter.

An email had been received outlining the intention for village residents to take part in the Northamptonshire Best Kept Village Award. The Clerk has sought further clarification of what request was being made of the Parish Council and a response is awaited.

An email from a member of the public outlining a number of concerns regarding the footpaths in the village was read to Councillors. A draft response was discussed and with minor amendments agreed.

The Chairman asked the Clerk to record the thanks of the Parish Council to Cllr Sarah Chambers for her contributions to the Council over the last 11 years and wished her well in her future life.

The Chairman also expressed the thanks of the Council to the Clerk for his work over the last 6 years and welcomed Harold Maxfield to his new job.

The meeting closed at 9:25 pm

**Date of Next Meetings – 11<sup>th</sup> July 2019 7:30pm**

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