

Draft minutes of meeting 12/03/2020

HARRINGWORTH PARISH COUNCIL

Minutes of the meeting held on 12th March 2020 in Harringworth Village Hall.
Meeting commenced at 7 30pm

Present:

Cllr A White (Chairman); Cllr L Boon; Cllr G Dolman; Cllr S McLean (Deputy Chairman);
Cllr S Milton; Cllr K. Dove (Finance); Cllr F Walsh; H Maxfield (Clerk)

1147 Apologies for absence:

None

1148 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting

Councillor Dolman explained that he did undertake some Contract work for Spanhoe Lodge who had lodged a planning application

1149 To consider any dispensation requests and to grant such dispensations as the Chairman may consider necessary

None requested

1150 Minutes of meetings held on 16th January 2020:

The Councillors present confirmed the minutes of the meeting held in January and they were signed as a true record by Cllr White

1151 Matters arising (not covered elsewhere)

As there has been no progress on the issue of the re-instatement of the hedge next to Spanhoe Lodge. County Councillor (*Councillor Annabel de Capell Brooke*) had failed to respond to a request for support from the Clerk. There were no other matters arising.

1152 Finance

a) Review of Payments received

i	None received	£0
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b) Pre-approved contracts for noting

i	Haven power (November electricity)	£20.34
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c) Payments for retrospective approval

The Clerk explained that during one of his audits he discovered that whilst Councillors recalled approving the payments below, their approval had not been recorded in the minutes. Thus, he put the matter to the Council seeking retrospective approval that could then be correctly minuted.

i	Leicestershire Gardens invoice no 19/176	£580
ii	Payment for audit	£50

d) Payments for approval

i	Clerk's Salary	£216
ii	HMRC Salary PAYE	£54
iii	SSL certificate (share) for Website	£30

All payments were approved.

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e) Reconciliation review

A reconciliation dated March 12 2020 had been reviewed and signed off by the Member responsible for finance. The Member for finance proposed a vote of thanks to the Clerk for his diligence in producing the reconciliation. This was carried unanimously. The review was accepted.

f) Budgetary control

The clerk outlined that there would be additional information on forthcoming reconciliation sheets to show the spending progress for each of the budgets. This would represent our commitment to ensuring the Council's financial robustness.

1153 Policing Matters (web site reports)

There were no reports of any incidents in the Village and the surrounding area but the clerk observed that there had been a fatal road accident on the A47 at the Barrowden Junction and a robbery at the Uppingham One stop Shop in which the assistant was threatened with a pair of scissors

1154 Highway matters.

There was some discussion about the drains and potholes and it was hoped that there would be some action following the recently reported visit by a member of the County Council's Highway team and the recent Government announcement that more money would be released for pothole repairs

It was decided that the Chairman would write to the Head of Highways, with a copy to our MP concerning the lack of enforcement action to reinstate the hedge by Spanhoe Lodge.

1155 Planning

a) All applications that had been received between meetings were approved out of committee, they were as follows:

- 20/00106/FUL Spanhoe Lodge
- 20/00163/FU Welland Barn
- 20/00153/VAR Maple Cottage Gretton Road

b) The Chairman reminded all Councillors that when planning applications were considered out of committee, in accordance with the Parish Council Standing Orders, that Councillors must copy all Councillors their response.

c) Householder extensions planning consultation document. It was agreed that this was a good clear document but as it concerned permitted development; it was only relevant to a small minority of buildings within the Parish.

1156 Election Update.

The Clerk reported back on an Election procedure course which outlined the role of the Council in the forthcoming election. He noted that an election costs approximately £8 per registered voter, this cost to be shared by the number of different elections taking place on the same day. Thus, in the forthcoming elections as there would be 3 separate elections taking place (Parish, Unitary and crime commissioner) the parish would only have to pay 1/3 of the cost (approximately £540) if it was a contested parish election.

1157 Gardening group proposal for an open garden day in 2021

The Council agreed with the aims of the proposal and would invite a representative of the Haringworth Gardening Group to a Parish Council meeting to discuss the matter.

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1158 Corona Virus

It was agreed that the Council should take the lead in the village for coordinating support for those who were vulnerable or who might be self-isolating. Councillor Dolman kindly agreed to take on the role

1159 Administration.

- a) The revised code of conduct forms were presented and duly signed by each of the Councillors.
- b) The Clerk reported that Leicestershire Gardens had agreed to continue with the gardening contract without a price increase.

1160 Correspondence

There was none to note

The meeting closed at 9:25 pm

Date of Next Meetings – 14th May which will include the Public meeting, the Annual meeting and the Normal Bi-monthly meeting

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