

Draft minutes of meeting 16/01/2020

HARRINGWORTH PARISH COUNCIL

Minutes of the meeting held on 16th January 2019 in Harringworth Village Hall
Meeting commenced at 7 30pm

Present:

Cllr A White (Chairman); Cllr L Boon; Cllr G Dolman; Cllr S McLean (Deputy Chairman); Cllr S Milton; Cllr K. Dove (Finance) ; Cllr Frank Walsh: H Maxfield (Clerk)

1134 Apologies for absence:

None

1135 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting

None received

1136 To consider any dispensation requests and to grant such dispensations as the Chairman may consider necessary

Dispensations were granted for all Councillors to allow discussion of the 2020/2021 precept.

1137 Minutes of meetings held on 14th November 2019:

The Councillors present confirmed the minutes of the meeting held in November and they were signed as a true record by Cllr White

1138 Matters arising (not covered elsewhere)

As there has been no significant progress on the issue of the re-instatement of the hedge next to Spanhoe Lodge it was decided to formally request help from our County Councillor (*Councillor Annabel de Capell Brooke*). There were no extra further matters arising.

1139 Finance

a) Review of Payments received

i	None received	£0
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b) Pre-approved contracts for noting

i	Haven power (November electricity)	£20.34
ii	Haven power (November electricity)	£19.61
iii	Public Works loan	£299.96

c) Payments for approval

i	Clerk's Salary	£216
ii	HMRC Salary paye	£54
iii	Re-imbusement of Chairman for defibrillator pads	£76.50
iv	Village Hall rental	£75
v	Leicestershire gardens	£160

All payments were approved.

Draft minutes of meeting 16/01/2020

d) Reconciliation review

As the bank mandate has now nearly been sorted out the Clerk has had access to the statements and a proper review was produced to January 16 2020 and this had been signed off by the Member responsible for finance. The review was accepted.

e) Draft Budget 2020/21

The Draft Budget as presented by the Clerk was discussed and agreed.

f) Precept 2020/21.

In the light of the draft budget and the sound financial position of the Parish Council it was decided that the precept remain at the same level as 2019/20 (£6180 p.a.)

1140 Items for Approval

The draft financial arrangements for the Parish Council were discussed and accepted.

1141 Policing Matters (web site reports)

There were no reports of any incidents in the Village and the surrounding area.

1142 Highway matters.

On the 16th January 2020 both the Chairman and the Clerk had had a site meeting with Mr Ben Wright (Area Manager – Corby, Wellingborough & East Northants Districts, Northamptonshire Highways)

The issues discussed were:-

- Blocked road drains. Blocked drains should be reported via “Street Doctor” and if flooding was occurring then Highways would respond.
- Clarification as to grit bin “ownership”. The Grey/Yellow bins were the responsibility of Highways and any Red bins were the responsibility of the Parish Council (the Clerk agreed to clear the second Bin up the hill of undergrowth to make it accessible).
- Drainage of the footpath between Shotley and the main village. Mr Wright advised that ditches beside the Highway were the responsibility of the adjoining landowner.
- Various Potholes (particularly where utilities have dug up the road and beneath the Railway Bridge on the road to Gretton. Mr Wright advised that until the County Council was split into Unitary Authorities and new funding was available, road repairs would be limited to “first aid” tarmac fills of potholes with a depth of 5cms or greater.
- The edge of the road on Seaton Road at the “passing places”. Mr Wright agreed that some immediate first aid work should be carried out on the edges and that a record would be made in order to provide a more permanent solution once funding was available.

1143 Planning

There were no applications

Draft minutes of meeting 16/01/2020

1144 Defibrillator.

The chairman reported that he had replaced the defibrillator pads and the machine was in full working order. The meter on it recorded zero usage. It was agreed that although the kind offer of the Appeals committee to contribute to its running cost was appreciated it was appropriate that the Parish Council should continue to fund the maintenance of the defibrillator.

1145 Administration.

- The Chairman reported that local Parish elections will take place on May 7.
- The Chairman advised that he would draft a page for inclusion in the Village Directory which describes the role of the Parish Council.
- The Chairman suggested that the council ought to consider improving the fencing and gate of the Burial Ground and also install a gravel path down the middle. It was agreed that as a first step the Clerk would find out the cost of such work and so that its impact on the Budget could be calculated.
- The Clerk would continue his research to resolve the issue of the Clerk's email address.

1146 Correspondence

There was none to note other than correspondence about highway matters noted above.

The meeting closed at 9:15 pm

Date of Next Meeting – 12th March

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